

Riverside Christian School

721 Keys Road • Yakima, WA 98901 • (509) 965-2602 • Fax (509) 966-7031

Initial Application for Certificated Personnel

Your interest in Riverside Christian School is appreciated. We invite you to fill out this initial application and return it to our school office. If an opening occurs for which it appears you may qualify, we will request that you have your placement file forward to our office, a personal interview will be arranged, and we will send you some follow-up questions.

The key to a successful Christian School is its staff. We are grateful for those who are professionally qualified, who love and know children, and who, by the pattern of their lives in the school, exemplify Christ.

We look forward to receiving your initial application. We thank you for your interest in the ministry of Riverside Christian School. It is our prayer that God fulfills His perfect will in the lives of all applicants.

Application Date: _____
Date Available: _____
Position desired: _____
Full time _____ Part time: _____

If you wish,
you are
welcome to
include a
recent photo
here.

A. APPLICANT'S NAME AND ADDRESS

Full name _____
Present address _____
City, State, Zip _____ Phone _____ Email _____
How long have you lived at the above address? _____
Permanent address _____
City, State, Zip _____ Phone _____

B. PERSONAL INFORMATION

General Social Security # _____
Date of birth _____ (*necessary for background check*)

Marital Single Engaged Married Separated Widow(er)
 *Divorced *Remarried *Please include explanation if divorced or remarried. _____

Spouse's name _____ Occupation _____
Years married _____ Number of children _____ Ages _____

Finances What was your most recent annual salary? _____ What salary do you think that you would require to realistically meet your financial needs if you accept a position with us. _____

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C. POSITION DESIRED

Preference Indicate first, second and third choices: K 1 2 3 4 5 6 7 8 9 10 11 12

For secondary list subjects in order of your preference:

1. _____ 2. _____
3. _____ 4. _____

Future plans What would you like to be doing five years from now? _____

Special Abilities Please list activities or sports you would be capable of and willing to direct, sponsor, advise or coach.

D. CHRISTIAN BACKGROUND

Testimony On a separate sheet of paper in your own handwriting briefly give your Christian testimony.

Bible Do you believe the Bible to be the inspired and infallible Word of God, our final authority in all matters of faith, conduct, and truth? yes No Signature _____

Statement Of Faith Please carefully read our Statement of Faith and indicate below your degree of support.
 I fully support the Statement of Faith without mental reservations. Signature _____

I support the Statement of Faith except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.
Signature _____

Church Denominational preference? _____

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Years? _____

Service In what church activities are you involved and with what degree of regularity? _____

What other Christian service have you done since becoming a Christian? _____

What is your attitude toward working with those of other races and those of other denominational beliefs? _____

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D. CHRISTIAN BACKGROUND (Cont.)

Service (cont.) Are you capable of teaching a Bible class? _____ If yes, what would be your subject preferences? _____

To what extent should a Christian school teacher become involved in Sunday and weekday ministries of the church of which you are a member? _____

Devotional Life Describe your routine of personal Bible study and prayer. _____

E. PROFESSIONAL QUALIFICATONS

Formal Training What degree or degrees to you hold?

Degree	Date received	Institution from which received

Your major(s) _____

Your minor(s) _____

Cumulative grade point average: BA _____ Graduate work _____

Total credits after date of Bachelor's degree _____

Are these quarter credits or semester credits? _____

Transcripts Please attach photocopies of all your college transcripts. Should you be offered a position, official copies of your college transcripts will be required to be submitted for inclusion in your personnel file.

Teaching Experience Sequentially list your teaching experience with most recent first.

Place	Grades or Subjects	Dates

Number of years of teaching experience: Public _____ Christian _____

List some of the curriculum (both Christian and secular) with which you are familiar. _____

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E. PROFESSIONAL QUALIFICATIONS *(cont.)*

Experience *(cont.)* Which curriculums are a preference of yours? _____

Reason for leaving your most recent position? _____

Are you under contract for the ensuing year? yes no If yes, please explain on an attached sheet.

Other Experience List other work or military experiences that may have significance for the type of position for which you are applying.

Place	Type of work/experience	Dates

List any other educational advantages you have had including opportunities for travel.

List any books or articles that you have read recently that have helped you to grow professionally.

Teaching Credentials

Do you have an ACSI teaching certificate? _____

What level? _____ Remains valid for _____ years

Do you have a State teaching certificate? _____ Remains valid for _____ years

In what state? _____ What kind? _____

Endorsement(s) List quarter hours in endorsement area(s)

Please attach photocopies of any certificates held.

If you do not hold a certificate, what requirements do you lack? _____

Christian School Preparation

Have you any courses in the Christian philosophy of education? If so, where and when?

If not, would you be interested in taking such a course by correspondence or otherwise?

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E. PROFESSIONAL QUALIFICATIONS *(cont.)*

Christian School Preparation Please attach a typed copy of your personal Christian philosophy of education.

Have you had other courses giving specific training for Christian schools? _____

Give details _____

List any conferences or seminars in which you have led or participated in the past. _____

Describe how teacher evaluation has been helpful to you. _____

F. PERSONAL REFERENCES

Personal Give 3 references who are qualified to speak of your spiritual experience and Christian service. List your current pastor first. *(Do not list family members or relatives for references.)*

Name	Complete address	Phone	Position
1.			
2.			
3.			

School Give 3 references who are qualified to speak of your professional training and experience. List your current or most recent principal or supervisor first.

Name	Complete address	Phone	Position
1.			
2.			
3.			

G. PERSONAL PHILOSOPHY

Short Essays On a separate paper, please label and succinctly answer in one or two paragraphs, each of the questions below.

- A. Why do you wish to have a part in Christian education?
- B. State what you consider to be the main characteristics that distinguish a Christian school from a public school.
- C. What do you consider to be the proper classroom atmosphere for learning?
- D. What is your philosophy of discipline? Attitude toward physical punishment?
- E. What areas do you feel are your strengths? Weaknesses?
- F. What do you believe about the origin of the earth and mankind?
- G. Please summarize any additional information that you would like to present regarding your qualifications for this position.

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H. PERSONAL INTERESTS

List memberships, offices and honors obtained in:

High School _____

College _____

Currently _____

List your hobbies and personal interests _____

What periodicals do you read regularly? _____

I. APPLICANTS CERTIFICATION AND AGREEMENT

I understand that Riverside Christian School is an equal opportunity employer and as such does not discriminate in its employment practices against any person because of race, color and national or ethnic origin.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact may prevent me from being hired, or if hired may subject me to immediate dismissal.

I authorize Riverside Christian School to inquire about my work and personal history and verify all data given in my application for employment, related papers, or oral interviews. I authorize the giving and receiving of any information requested by Riverside Christian School, and I release from liability any person, organization, or company giving or receiving any such information.

Signature of applicant

Date

If this position is filled with another applicant or we do not have an appropriate opening on our staff, would you like us to share this application with another Christian school that may have an opening? No yes

Riverside Christian School STATEMENT OF FAITH

1. **Scriptures:** We believe in the Scriptures of the Old and New Testaments as verbally inspired by God, inerrant in the original writings and that they alone are the infallible Word of God. They alone are of supreme and final authority in faith and life.
2. **God:** We believe there is one, and only one, living and true God and that He eternally exists in three equal persons: Father, Son and Holy Spirit.
3. **Jesus Christ:** We believe that Jesus Christ is both true God and true man. We believe that as God, Jesus Christ exists from eternity to eternity as the Son of God. We believe that as man, Jesus Christ was begotten by the Holy Spirit and born of the virgin Mary. We believe that the Lord Jesus Christ died for our sins according to the Scriptures as a representative and substitutionary sacrifice; and that all who believe in Him are justified on the grounds of His shed blood. We believe in the resurrection of the crucified body of our Lord, in His ascension to heaven, in His present life there for us as High Priest and Advocate. We believe in “that blessed hope,” the personal imminent return of our Lord and Savior, Jesus Christ.
4. **Holy Spirit:** We believe the Holy Spirit eternally exists as the third person of the Triune Godhead. We believe that the Holy Spirit convicts men of the need for Christ and regenerates them, giving every believer a new spiritual life. We believe the Holy Spirit seals, empowers, guides, teaches and sanctifies every believer. We believe the Holy Spirit sovereignly bestows gifts upon believers and produces spiritual fruit in each Christian as evidence of a Spirit-filled life.
5. **Man:** We believe that man was created in the image of God; that he voluntarily sinned and thereby incurred not only physical death, but also spiritual death, which is separation from God; that all human beings are born with a sinful nature and are totally incapable, through any personal act or combination of actions of righteousness, to earn approval from God, which will solve the separation problem.
6. **Salvation:** We believe that salvation is available to all who will receive it and is wholly of grace through the work of the Lord Jesus Christ alone. All who receive this gift are born again of the Holy Spirit and thereby become children of God. Faith in the Lord Jesus Christ is the only condition of salvation. We believe that all who are born again are kept by God the Father for Jesus Christ.
7. **Resurrection:** We believe in the bodily resurrection of the just and unjust, the everlasting blessedness of the saved and the everlasting conscious punishment of the lost.
8. **Church:** We believe in the great commission, which our Lord has given to His church to evangelize the world, and that the church is made up of all who truly believe on the Lord Jesus Christ. The local church is a congregation of believers who have associated for worship and fellowship.
9. **Creation:** We accept the *literal* Genesis account of creation and believe that man came by direct creation of God and not by evolution.
10. **Satan:** We believe in the personality of Satan, that he is the unholy god of this age, the author of all the powers of darkness and is destined to the judgment of an eternal justice in the lake of fire.

**Signature*

***Signature indicates full agreement with the above Statement of Faith**

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Regular church attendance is a requirement for employment at RCS.

Church Involvement Form

To be completed by the pastor most able to attest to the following person's involvement. The person listed below has applied for employment at Riverside Christian School. The purpose of this form is to show the level of church involvement.

Name _____

How long have you known this person? _____

ATTENDANCE AT WORSHIP SERVICES

_____ Entire family attends on a weekly basis. If not, how often? _____

_____ Some family members attend on a weekly basis: _____ Father, _____ Mother, _____ Children

Comment _____

Please describe his/her attendance pattern _____

CHURCH INVOLVEMENT

How long has this person been actively attending your church? _____

Comment _____

What church activities do they participate in? _____

OTHER COMMENTS: _____

Name _____ Position _____

Signature _____ Date _____

Church Name/Denomination _____

Address _____

City/State/Zip _____ Telephone _____

Please mail completed form to:
Riverside Christian School
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Yakima, WA 98901