

Riverside Christian School

721 Keys Road • Yakima, WA 98901 • (509) 965-2602 • Fax (509) 966-7031

Application for Classified Personnel

Your interest in Riverside Christian School is appreciated. We invite you to fill out this application, and return it to our school office.

The key to a successful Christian school is its staff. We are grateful for those who are professionally qualified, who love and know children and who, by the pattern of their lives, exemplify Christ.

We look forward to receiving your application. We thank you for your interest in the ministry of Riverside Christian School. It is our prayer that God fulfills His perfect will in the lives of all applicants.

Application Date: _____ Position Desired: _____
Date Available: _____ Full time: _____ Part time: _____

A. APPLICANT'S NAME and ADDRESS

Miss _____
Mrs. _____
Full Name Mr. _____
First Middle Last
Present Address _____
City, State, Zip _____ Phone: (____) _____
How long have you lived at the above address? _____ Email _____
Permanent Address _____
Phone: (____) _____

B. PERSONAL INFORMATION

Social Security # _____ Date of birth _____ *(necessary for background check)*
Marital Status: Single _____ Engaged _____ Married _____ Separated _____ Widow(er) _____
*Divorced _____ *Remarried _____ *Please include explanation if divorced or remarried.
Spouse's name _____ Occupation _____
Years Married _____ Number of Children _____ Ages _____
Finances: What was your most recent annual salary? _____ What salary do you think you
would require to realistically meet your financial needs if you accept a position with us? _____

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C. CHRISTIAN BACKGROUND

Testimony On a separate sheet of paper in your own handwriting briefly give your Christian testimony.

Bible Do you believe the Bible to be the inspired and infallible Word of God, our final authority in all matters of faith, conduct and truth?

Yes _____ No _____ Signature _____

Statement of Faith *Please carefully read our Statement of Faith, and indicate below your degree of support.*

_____ I fully support the Statement of Faith without mental reservations.

Signature: _____

_____ I support the Statement of Faith, except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Signature: _____

Church Denominational preference _____

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Number of Years _____

Service In what church activities are you involved and with what degree of regularity? _____

What other Christian service have you performed since becoming a Christian? _____

What is your attitude toward working with those of other races and those of other denominational beliefs? _____

To what extent should a Christian school employee become involved in Sunday and other weekday ministries in the church of which you are a member? _____

Devotional Life Describe your routine of personal Bible study and prayer. _____

What books have you read recently which have helped you spiritually? _____

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D. EMPLOYMENT HISTORY

(Begin with your present or most recent job).

1. _____
Employer Supervisor

Address Phone

Job Title Work Performed

Date Employment Began Date Employment Ended

Reason for Leaving

2. _____
Employer Supervisor

Address Phone

Job Title Work Performed

Date Employment Began Date Employment Ended

Reason for Leaving

3. _____
Employer Supervisor

Address Phone

Job Title Work Performed

Date Employment Began Date Employment Ended

Reason for Leaving

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E. PROFESSIONAL QUALIFICATIONS

Formal Training What degree(s) do you hold? (If applicable)

Degree Date received Institution from which received

Your major(s) _____

Your minor(s) _____

Cumulative Grade Point Average: BA _____ Graduate Work _____

Total credits after date of Bachelor's degree _____

Are these quarter credits or semester credits? _____

F. REFERENCES

Personal: Give 3 references, who are qualified to speak of your spiritual experience and Christian service. List your current pastor first. *(Do not list family members or relatives for references.)*

Name Complete Address Phone Position

School/Work: Give 3 references, who are qualified to speak of your professional training and experience. List your current or most recent supervisor first.

F. PERSONAL PHILOSOPHY

Short Essays *On separate paper, please label and succinctly answer each of the questions below.*

A. Why do you wish to have a part in Christian education?

B. State what you consider to be the main characteristics that distinguish a Christian school from a public school.

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G. PERSONAL PHILOSOPHY (continued)

- C. What areas do you feel are your strengths? Weaknesses?
- D. What do you believe about the origin of the earth and mankind?
- E. Please summarize any additional information that you would like to present regarding your qualifications for this position.

H. PERSONAL INTERESTS

List memberships, offices and honors obtained:

High School _____

College _____

Currently _____

List your hobbies and personal interests. _____

What periodicals do you read regularly? _____

I. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Riverside Christian School is an equal opportunity employer and as such does not discriminate in its employment practices against any person because of race, color and national or ethnic origin.

I understand that my character and life style must be in harmony with biblical morals.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact may prevent me from being hired, or if hired may subject me to immediate dismissal.

I authorize Riverside Christian School to inquire about my work and personal history and verify all data given in my application for employment, related papers or oral interviews. I authorize the giving and receiving of any information requested by Riverside Christian School, and I release from liability any person, organization or company giving or receiving any such information.

Signature of Applicant

Date

If this position is filled with another applicant or we do not have an appropriate opening on our staff at this time, would you like us to share this application with another Christian school that may have an opening?

Yes _____ No _____

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Regular church attendance is a requirement for employment at RCS.

Church Involvement Form

To be completed by the pastor most able to attest to the following person's involvement. The person listed below has applied for employment at Riverside Christian School. The purpose of this form is to show the level of church involvement.

Name _____

How long have you known this person? _____

ATTENDANCE AT WORSHIP SERVICES

_____ Entire family attends on a weekly basis. If not, how often? _____

_____ Some family members attend on a weekly basis: _____ Father, _____ Mother, _____ Children

Comment _____

Please describe his/her attendance pattern _____

CHURCH INVOLVEMENT

How long has this person been actively attending your church? _____

Comment _____

What church activities do they participate in? _____

OTHER COMMENTS: _____

Name _____ Position _____

Signature _____ Date _____

Church Name/Denomination _____

Address _____

City/State/Zip _____ Telephone _____

Please mail completed form to:
Riverside Christian School
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Yakima, WA 98901