

SERVICE HOUR COMMITMENT FORM

2011-2012

Early in the school's history, parents determined that one way to contain the cost of tuition was to come together and corporately fundraise. Because tuition has never met the operation budget, it continues to be a necessity to meet expenses through fundraising and service. With the participation of the entire school family, fundraising is now generating about \$270,000 annually, which equates to about \$1000 per family per year.

Besides the obvious financial benefit of fundraising and service to the school, there is the added bonus of modeling service and community for our young people. Coming together in a spirit of cooperation to benefit the school ministry to "our kids" pays dividends that will last for eternity.

As in the past, each family is expected to contribute a minimum of 30 hours of service for one student and 45 hours for two or more students over the course of the school year. Families with students ONLY in half day programs (preschool, pre-kindergarten, and kindergarten) are expected to contribute a minimum of 15 hours per year per half day student enrolled at RCS, with a maximum requirement of 45 hours. To those who donate hours over and above the requirement, and many do, thank you. Because each school family benefits from fundraising in the form of lower tuition, it is appropriate for everyone to participate in the process. Done with a cheerful spirit, you, your children and the school will be blessed.

The school does recognize that some families may be better able to make a charitable donation, rather than commit to service hours. For the 2011-2012 school year, this tax deductible contribution, in lieu of service hours, is \$1500 for one student and \$2250 for two or more students.

OUR COMMITMENT FOR THE 2011-2012 SCHOOL YEAR

1. Direct donation of \$1500 for one student (of which \$900 is tax deductible) or \$2250 for two or more students (of which \$1,350 is tax deductible) in lieu of service hours:

_____ I/We wish to fulfill my/our commitment by donating \$ _____ directly to the school.

Signature _____ Date _____

Please print name _____

2. Service hour commitment:

_____ I/We wish to fulfill my/our commitment by performing at least _____ 15 / _____ 30 / _____ 45 (please check one) service hours for the 2011-2012 school year. I/We understand that service hours are actually deferred tuition and that I/we will be billed at \$20 an hour for all service hours not completed by May 15, 2012. All hours served after May 15, 2012, will be applied to the following school year.

If a minimum of 1/2 of the agreed upon hours are not served, families will be required to contribute the full \$1,500/\$2,250.

Signature _____ Date _____

Please print name _____

Student names (please include last name if different from parent name).

RCS SERVICE OPPORTUNITIES

2011– 2012

“Receive a Blessing as You Give a Blessing.”

Name(s) _____

Phone(s) Home _____ Work _____ Cell _____

Best place to call: Work ___ Home ___ Cell ___

Please check all areas of interest from choices below:

*Formula for Sales or Procurement/Hours Worked

_____ Magazine Drive

Formula for magazine sales:

Dollar amount in sales x 40% ÷ \$20 = hours earned

i.e. \$100 in sales x 40% = \$40 ÷ \$20 = 2 hours earned

_____ Poinsettia Sale

Formula for poinsettia sale:

Dollar amount in sales x 40% ÷ \$20 = hours earned

i.e. \$100 in sales x 40% = \$40 ÷ \$20 = 2 hours earned

_____ Auction

Each school family will receive **ONE** service hour for each procured item. The item must have a value of at least \$20. In addition, **BONUS SERVICE HOURS** will be given and will be calculated as follows. For every individual item with a value of:

\$100-249 = 1 hour of service

\$250-499 = 3 hours of service

\$500-1000 = 5 hours of service

\$1000-1500 = 10 hours of service

\$1500-2000 = 15 hours of service

For example, if an item is procured with a value of \$120, one service hour will be given for the item and one bonus hour will be given for the value of the item. **Bonus hours will not be calculated for accumulative item value.**

**Hours Worked

_____ Office Help

_____ Teacher Aide

_____ Library Aide

_____ Grandparents' Day

_____ Picture Day

_____ Classroom Auction Projects

_____ Teacher Appreciation Week

_____ Lunch Help

_____ Misc. Fundraisers

_____ Scrip Sales

_____ Nurse

_____ Newsletter Assembly

_____ Cooking/Catering

_____ Deliveries

_____ Work at Home

_____ Athletics

_____ Landscaping

_____ Repair & Maintenance

_____ Custodial Hours

_____ Bus Maintenance/Driving

(CDL required for drivers)

_____ Bulletin Boards

_____ Special Events

_____ Concessions

_____ Fair Booth

*For service opportunities in the left-hand column, service hours are earned both through number of hours worked and for dollar amount of sales/procurement, as specified by a pre-determined formula.

**For service opportunities in the right-hand column, service hours are earned only through number of hours worked.

Hours may be served on behalf of a school family by extended family members, such as grandparents, uncles, aunts, cousins. However, they may not be shared among school families. If there are extenuating circumstances, (for example, evenings, weekends, holidays, summer cannot be utilized), or in the event of a serious health issue, sharing of hours family to family will be evaluated on a case by case basis, upon request. The request should be made in writing as early as possible in the school year.