



RIVERSIDE **CHRISTIAN SCHOOL**

Rooted in Christ. Ready for Tomorrow.

Virtual Learning Handbook 2020 – 2021

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Mission and Vision

Our mission is the development of students prepared academically and spiritually to serve Jesus Christ and to impact the world through their character and leadership.

Rooted in Christ

We believe that it is our mission to develop students both academically and spiritually so that when they depart from Riverside Christian they are firmly rooted in Christ. We, therefore, provide every student with an education that overflows with Biblical truth in every subject; surrounding them with examples of servant-leaders, and encouraging them to utilize their minds and actions to develop a worldview that is founded in faith.

Ready for Tomorrow

We believe that it is our goal to instill in each student the passion to serve the Lord Jesus Christ through their character and leadership. Riverside Christian endeavors to prepare students to become Christ-like leaders in their schools, churches, communities, families, and vocations.

Though learning online or virtually is different than the traditional on campus method, it is important to understand that our mission and vision can still be met. Virtual learning, when done correctly, can be just as impactful and successful as any other method of education. Riverside will continue to provide a quality, meaningful education to all students no matter the mode of instruction.

P-12 General Information

All Classes will use Google Classroom as the main platform. Teachers may use other tools such as Flipgrid, Youtube, or Screen Cast O Matic but all links to those will be posted in the Google Classroom.

All parents and or students will need a RCS gmail account to access Google Classroom. The school will provide the RCS gmail.

Google Classroom does have a grade book feature that links to the school's operating system, Rediker. However, Rediker will remain the official and final grading system as it is necessary for report cards and transcripts.

There will be due dates for assigned work and penalties may apply if students turn in work late.

School personnel will be "at work" during contracted hours, 7:45-3:45. If you have urgent questions or concerns you will need to contact them during this time. Any communication after 3:45 will be responded to the next day.

The school will require daily attendance in order to meet state requirements. Attendance will be taken on the days your student's classes meet. This can be done during the scheduled live teaching time or students will need to log in and watch the recorded lessons that day to not be counted absent.



Important Information Regarding Attendance

As previously stated attendance is a state requirement and the school must track each student's attendance to be in compliance. Attendance is critical in any learning environment. Just like in an on campus learning environment, if a student cannot attend their scheduled meeting times or watch the recorded videos the school requires an email explaining the reason for the absence. Excused absences in the virtual learning environment are the same as the on campus learning model. Illness, doctor's appointments, other medical situations and bereavement are all considered excused absences. In a virtual learning setting, any technology problems or extenuating circumstances linked to the virtual process may also be counted as excused if the school receives a communication detailing the reason. Students are responsible for making up any missed work. For every five unexcused absences in any give quarter, a student will lose half a grade on their final report card grade. For example if a student has five unexcused absences in a quarter and ends with a C, they will be given a C- on their report card. It is crucial that parents communicate with the school. If your student is absent please email Mrs. Bjur at bjur@riversidechristian.net.

Parent/Family Role and Responsibility

Junior High and High School

Help your student when necessary in an encouraging, positive manner. Check in with your student to ensure they are working and turning in assignments.

Create a distraction free work area for your student. Make sure the learning environment does not have unnecessary electronic devices.

Provide the necessary technology for your student to be successful.

Develop a daily routine for learning so your student is set up for success.

Encourage your student to be present at all virtual lessons that are taught.

Communicate with school personnel if questions arise. Just like in a traditional setting, contact the teacher first for any class related questions.

Help teach your student appropriate behavior for being in an online class.

Preschool – Sixth Grade

Help your student when necessary in an encouraging, positive manner.

Create a distraction free work area for your student. Make sure the learning environment does not have unnecessary electronic devices.

Provide the necessary technology for your student to be successful.

Develop a daily routine for learning so your student is set up for success. This should be a routine that meets the school's requirements AND works for your family.



Communicate with school personnel if questions arise. Just like in a traditional setting, contact the teacher first for any class related questions.

Do your best to ensure your student takes part in all virtual lessons that are being taught.

For students in the lower grades, it is imperative you work along side your student.

Student Expectations

It is critical for students to remember that, though virtual, this is still school and the school expects all students to behave in a manner that glorifies Christ. Behavioral standards that can be found in the RCS Student Handbook still apply and the breaking of rules may lead to consequences such as a loss of points, being removed from the class temporarily or permanently, or a conference with school administration.

Check in daily with your teacher(s). Attendance must be taken daily for elementary and each period for students in grades 7-12. This is a state requirement.

Give all academic endeavors your best effort. This includes attending Google Meet lessons, watching videos, doing the assigned work and participating in classes.

Always do your own work. Plagiarism will not be tolerated. If a student is found to have copied someone else's work they will receive a zero for the assignment.

Meet assignment due dates. Penalties may apply to work turned in late.

Communicate with teacher(s) when you have questions or concerns.

Be cognizant of your surroundings. Your background in Google Meet should be free of distractions for other students as well as adhering to policies in the RCS Student Handbook Rules. We understand this is your space but we do not want to offend others with what others may see in our backgrounds.

Follow proper, Christ-centered online etiquette. These rules include but are not limited to, respecting those who are talking, no abusive or foul language, staying on task, and no changing of settings unless asked by the teachers.



What to Expect from the Riverside Christian School

Each Monday, teachers will post and email an easy to understand communication that clearly outlines a student's responsibility for the week.

Teachers will have scheduled virtual learning times where lessons will be taught online. These will be recorded and posted. (Please see schedules/times below)

School personnel will promptly reply to questions and concerns between 7:45-3:45.

There will be weekly Google Meet meeting times for students to ask questions and receive answers and directions.

Attendance will be taken daily. (Please see General Information for specifics)

Lessons will be Biblically integrated so students will continue to learn and grow in God's word.

Virtual Teaching Schedules

Schedule for Grade Levels through Google Meet– This is the actual teaching of lessons. Either live or recorded. Monday-Thursday Daily. Friday will be teacher office hours where students/parents can sign into Google Meets to ask questions or get directions.

Elementary – Monday through Thursday. On each of those days elementary students will have a teaching session in both the morning and afternoon.

AM Preschool – Kindergarten	8:30-9:00	PM PreK-K	2:30-3:00 (Preschool only has 1 meeting time)
1 st Grade	9:00-10:00		12:00-1:00
2 nd Grade	10:00-11:00		1:00-2:00
3 rd Grade	11:00-12:00		2:00-3:00
4 th Grade	12:00-1:00		8:30-9:30
5 th Grade	1:00-2:00		9:30-10:30
6 th Grade	2:00-3:00		10:30-11:30

Please understand that the times listed above are for regular classroom live teaching times. During the teaching times lessons will be presented with guided practice from the teacher. Students need to plan a daily schedule that includes being engaged with the online portion of the day and having time to do assigned work as well as any responsibilities asked by the art, music or PE teachers. Students also need time to go outside and get fresh air. In order to meet state requirements the entire school day for an elementary student in grades 1-6 should be roughly five hours and thirty minutes.

Junior High and High School – 1st, 3rd, 5th and 7th periods will meet on Monday and Wednesday. 2nd, 4th and 6th periods will meet on Tuesday and Thursday.



Monday and Wednesday Schedule

1st Period 8:30-9:45

3rd Period 10:00-11:15

Lunch 11:15-12:15

5th Period 12:15-1:30

7th Period 1:45-3:00

Tuesday and Thursday Schedule

2nd Period 8:30-9:45

4th Period 10:00-11:15

6th Period 12:15-1:30

Friday – “Office Hours” – All teachers will be available during the listed times to answer questions and give directions.

9:00-11:00 and 1:00-3:00

*These plans are for a campus wide virtual learning module if the governor, the county health department or the decision of the school board and administration deems it necessary to be off campus. If a student(s) are quarantined as a result of an exposure or positive diagnosis of Covid 19, teachers will record lessons and post those on Google Classroom while supplying the necessary work so students may stay current with their classmates until they can return to campus.

Student/Parent Resources

For Google Classroom

<https://www.youtube.com/watch?v=xfgqtCi7hdo>

<https://www.youtube.com/watch?v=lgS-hoSljnw>

For Flip Grid Tips

<https://help.flipgrid.com/hc/en-us/articles/360007559273-Getting-Started-Students>

<https://www.youtube.com/watch?v=6tfoCgQuqcw>